

**TO PLAN YOUR WEDDING  
CALL 562-431-0494**



## **BASIC FEE INFORMATION FOR WEDDINGS**

### **WEDDING CEREMONY:**

Members of 1st Church	\$250	Wedding coordinator
	<u>\$200</u>	Accompanist
	\$450	Total
Non-Members	\$300	Pastor's honorarium
	\$250	Wedding coordinator
	\$200	Accompanist
	<u>\$200</u>	Church donation
	\$950	Total

For non-members to confirm their wedding date and time a written and signed application and a nonrefundable deposit of \$100 must be submitted to the church office. This will count towards your church donation.

There is a sitting fee of \$100 for the above weddings if you do not use the accompanist.

### **WALK-IN WEDDING:**

	\$250	Pastor's honorarium
	<u>\$50</u>	Church donation
	\$300	Total

If you are planning for no more than 6 guests, you are eligible for a walk-in wedding which must be authorized by the Pastor. You come dressed for ceremony no Bridal room usage. You also must meet with the Pastor for 1 pre-counseling session prior to the wedding.  
No prepping, no music, 1 photographer. Church is not open until the service.





**Bride's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**Groom's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Pastor: \_\_\_\_\_

Desired Wedding Date: \_\_\_\_\_ Number of Guests: \_\_\_\_\_

Time: \_\_\_\_\_ a.m./p.m.

Is either the Bride or Groom a member of First Church?

Yes \_\_\_\_\_ No \_\_\_\_\_

**I understand and agree that:**

1. I am responsible for making the appointment(s) for premarital counseling at least one month before the wedding with the pastor who is conducting the service.
2. The deposit to reserve the date is nonrefundable.
3. I will personally make any changes in date and time of wedding with the pastor conducting the service.
4. I agree to read and abide by the content and policies of the wedding brochure, "Wedding Planner" and will be responsible for the wedding party abiding by policies and instructions.
5. Two hours will be allotted for the wedding service: beginning 1 hour prior to the service (for preparation), and ending 1 hour after (including the concluding of photographs) the scheduled service time.
6. I agree that the fee to the church will be paid two weeks prior to the wedding date. The fees to the pastor, wedding coordinator and the accompanist can be paid at the rehearsal. The service will not take place until all fees are paid in full.
7. I agree if cancellation of wedding plans is necessary that it must be made in writing.

Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**Church Office Use Only**

Date Application Received: \_\_\_\_\_ By: \_\_\_\_\_

Non-Refundable Deposit Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Receipt # \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Pastor's Approval: \_\_\_\_\_

Entered in Church Use Calendar: \_\_\_\_\_

Wedding Hostess Assigned: \_\_\_\_\_



You can get a marriage license at:

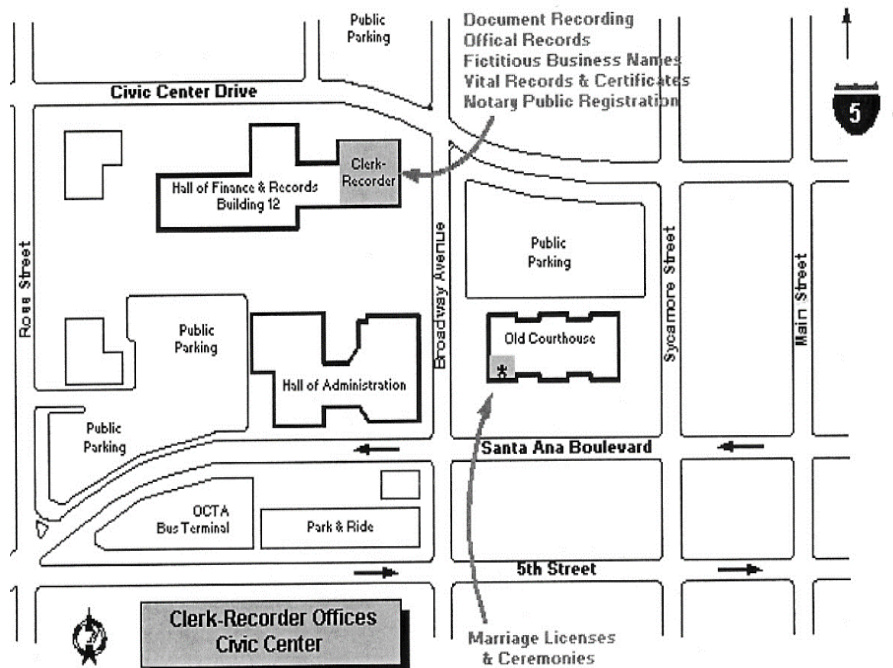
Orange County Clerk-Recorder  
630 N. Broadway  
Building 12  
Santa Ana, CA 92701  
(714) 834-2568

Their mailing address is Orange County Clerk-Recorder, P. O. Box 238, Santa Ana CA 92702.

If you wish to get a certified copy of the license, please be sure to fill out the request form given you by the County Recorder. The church office will mail it out after the ceremony with your check for the appropriate amount.

There is more information on the internet at [www.ocgov.com/recorder/](http://www.ocgov.com/recorder/).

## Map



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### *Instructions for Florists*

In keeping with the policy of our church, florists shall observe the following general instructions:

1. Flowers may be placed on the floor in front of the altar and lectern, or on top of the altar, or on pedestals supplied by the florist.
2. The only candelabras that may be used are those supplied by the church.
3. Care must be taken not to obscure the altar, cross or bible with floral arrangements.
4. Glitter may not be used with any of the floral or associated decorations.
5. Pew bows, etc. may be attached to the hooks that are provided on each alternate pew.
6. If you have any questions, contact the wedding coordinator through (562) 431-0494.

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### *Instructions for Photographers*

1. These instructions apply to still photographers, motion-picture photographers and those making video and digital recordings.
2. It is important to note that all wedding services will begin at the appointed time.
3. During the service the photographer must be in the back of the sanctuary and may not move. An unmanned video camera may be placed in the choir loft during the service. Photographs may not interfere with guests or the wedding party during the service.
4. Photographs may be taken before and after the service.
5. Definition of the beginning of the service is when the bride enters the sanctuary from the narthex and the end of the service is marked at the time when the couple begins to come back up the aisle from the chancel area.
6. No flash, additional lights, etc. may be used during the service itself.
7. The Pastor will stop the services if a photographer does not follow the stated rules.
8. If you have any questions, contact the wedding coordinator through (562) 431-0494.